

Register for an Event

Please complete an online application form at the Tyrer Sorrel website:

<http://www.tyrersorrel.co.uk/mailform/tabbedeventbook.html>

or by clicking the "Live" button on the home page.

You will be asked for your name, email address, postal address, contact telephone number and the event you are booking from the list available.

You will also be asked for your "Member ID". This is the unique registration number you have been given by Tyrer Sorrel in the past. If you do not have a Member ID then please leave this box blank.

You will receive notification that your form has been submitted. Simply click "Close" at this point.

Attend an Event

One hour before the event you will receive an email notification from Tyrer Sorrel (to the email address you booked with). This will include a Username (Chat Name), Chat ID, Member ID and Password. You will also receive a unique link to the welcome page of the event you have booked. Please follow this link to access the Online Event. You can also access a welcome page from your Member e-profile.

A password confirmation screen will appear. (Figure 1)

Please enter the Username (Chat Name) and Password provided at this point. You will be taken to the Welcome Page for this event. The Welcome Page has a variety of information for you to read and explore prior to the event.

15 minutes before the event you can "Sign In" from this page. Simply click the "Sign In" link and you will be taken to Online Live. (Figure 2)

You need to confirm your Log In at this point. Please enter your Username in the Chat Name box and then enter your Chat ID in the Chat ID box at the bottom of the screen.

Click "Confirm" and you can then sign in. You will be taken to Chat Screen. (Figure 3)

Add a Question/Message

Type your question or message in the "Message" box and click "Submit".

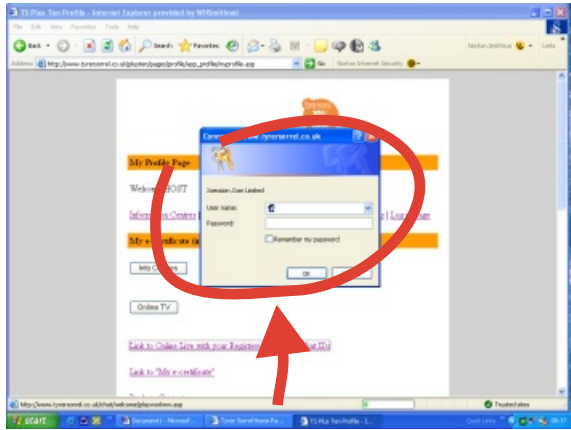
Your message will be confirmed and added every 15 seconds or less.

Continue in this way and follow the questions added in the display frame.

Sign Out

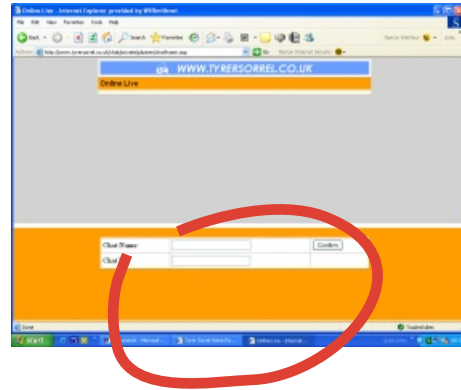
If at any point you would like to leave the online event simply click "Sign Out" and follow the links.

Figure 1: Password Log In



Enter your Username and Password in the boxes

Figure 2: Chat ID Confirm



Enter your Username (Chat Name) and Chat ID (Chat ID) in the boxes. Click "Confirm".

Figure 3: Chat Screen

